**Fleetwood in Bloom**

**Committee Meeting – at 6pm on Wednesday**

**7 February 2024**

**In the Office at 122 Poulton Road**

**MINUTES**

1. Meeting opened by ***Cllr Raynor (Chairman)***
2. **Apologies –** *None. In attendance Cllr Raynor, Cllr Belshaw, Cllr Swatton, Cllr Martin and CEDO Lauren Harrison.*
3. To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein. ***Chairman*** *NONE*
4. To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters. ***Chairman.*** *NONE*
5. To consider and approve the minutes of the Fleetwood in Bloom committee meeting of 15 November 2023 and for the chairman to sign them (enclosed). ***All*** *APPROVED.*
6. To remind all members to take note of the standing guidance at appendix A below. ***Chairman*** *Noted by all present.*
7. Accounts –

* To note the budget sheet (attached). ***All*** *Noted by all present.*

1. To update the committee with progress of the plan for planting 2024 – members to refer to plan, which was circulated at previous meeting. ***Cllr Martin*** *Display for whole town on order. In March we need to place an order for x12 wicker hanging baskets and plants for railing planters. Action in March by All.*
2. To update the committee regarding the letter of thanks to the schools. ***CEDO*** *Letter has been typed and will be posted shortly by CEDO.*
3. To update the meeting re the response from SASS ladies, in respect of them adopting and maintaining the boat at the Log cabin. ***CEDO*** *CEDO in touch with SASS ladies with a view to FIB taking over the maintenance of the bloomer boat.*
4. To consider and approve credits for volunteers (deferred from last meeting). ***CEDO.*** *CEDO has filled in the application form and looking at arranging a training session for committee members. Action: CEDO to update at next meeting.*
5. To consider and approve the cost of 2 large planters for the agreed 2 sites for Rossall Ward and Park ward. **C*llr C Raynor (Chair) – Item 47 refers.*** *The 2 areas identified are: Rossall Ward the grass verge at the top of Chatsworth Avenue. Park Ward the open grass area at Greenfield. Action: CEDO to contact Blackpool Borough Council to enquire if they have any old rowing boats from Stanley Park and report back at the next meeting. Sourcing one from eBay could also be a possibility.*
6. To update the meeting re the artificial planting for winter, to include wall planters around town. ***Cllr Martin.*** *The whole town is planted with Polyanthus. No further action required.*
7. To update the meeting re the area behind Senior Citizens Club on Warrenhurst Road. ***Cllr Martin.*** *Cllr Martin informed the meeting she had briefly met with the leader of the club, who verbally agreed to a collaboration with FIB. Payback cleared the area before Christmas. Cllr Martin has since tried to contact the leader, unsuccessfully. CEDO has given Cllr Martin the e-mail address of the person responsible for the club. Action: Cllr Martin to continue to try and make contact to discuss plans for a community garden in the area.*
8. To consider and approve if we should have a seasonal planter display around the town, i.e. Halloween, Xmas etc., - deferred from previous meeting. ***Cllr Martin*** *Discussed the ideal location for this would be the area referred to in* ***point******68.*** *Action: to carry forward to next FIB Committee Meeting.*
9. To consider and approve if FIB should enter the Carnival 2024. ***Cllr Martin.*** *Action: carry discussion to next FIB Committee Meeting.*
10. Items for discussion at next meeting**. *All*** *To organise a bug hunt on the Memorial Park, Fleetwood on the 3rd April. Action: Arrange an EMO meeting to discuss, on Wednesday 21st February, at 12.30pm. Agenda needed by Clerk.*
11. To agree a date and time for next meeting. ***Chairman*** *Action: Next full meeting to be agreed at EMO meeting on 21st February. Chairman*

**The press and public are welcome to attend all committee meetings of Fleetwood Town Council.**

**APPENDIX A – STANDING GUIDANCE FOR FLEETWOOD IN BLOOM COMMITTEE BUSINESS.**

1. All decisions resulting in actions to be taken by council staff or individual members to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee’s request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e.: "The chairman to ask Cllr XX to assist with seeking volunteers for planting”
3. Any financial or legal issues to be discussed and agreed on in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by e-mail or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain these quotes for the committee to consider. Committee members should discuss with the clerk who will be happy to provide advice on the way forward.